

**Town of Sullivan's Island
Council Workshop
Monday, October 1, 2018
Town Hall, 2056 Middle Street**

- 1. Administrator's Report**
- 2. Finance Committee**
- 3. Public Safety Committee**
- 4. Recreation Committee**
- 5. Public Facilities Committee**
- 6. Land Use & Natural Resources Committee**
- 7. Administration Committee**
- 8. Water & Sewer Committee**



ADMINISTRATOR'S REPORT TO COUNCIL
Council Workshop
October 01, 2018

I. Council Correspondence

1. Chuck Greer, 2808 Atlantic Avenue, 9-17-18: Note of appreciation for assistance provided by Officer McLellan to a vehicle on Isle of Palms.
2. Barbara Pendergrast, 2667 I'On Avenue, 9-4-18, email message: Note of appreciation for prompt work to recover a missing golf cart.

II. Construction

- A. Old Bridge Assessment – Awaiting a proposed date from Chris Iser and Tara Alden of Kimley Horn for the re-scheduled presentation of the structural assessment and rehabilitation findings for the Town parcel known as the “Old Bridge”.

III. General

- A. South Carolina Department of Transportation – During the recent maintenance work in August 2018, the South Carolina Department of Transportation identified a significant structural deficiency and maintenance issue related to the drainage of the general area between Station 26 ½ Street to Station 28 ½ Street. The Town has been invited to participate in the repair and retrofit project.
- B. Matters to move forward as Action Items for October 16, 2018:
 - 1) Ordinance 2018-05: Access Easement Agreement and Restrictive Covenant with Ward V.B. Lasso for third reading
 - 2) Ordinance 2018-06: Prohibiting the Use and Distribution of Single-Use Plastic Bags et al. for second reading

- 3) Ordinance 2018-07: Amendment to Article 16 Sections 21-149 et seq., Article 21, Article 3 and Article 15 regarding Legal Nonconforming Uses, Structures and Characteristics of Nonconforming Uses and Structures.

Andy Benke

From: Andy Benke
Sent: Tuesday, September 4, 2018 1:36 PM
To: 'Barbara Pendergrast'
Cc: C Griffin
Subject: RE: Superb police work

Dear Ms. Pendergrast,

Thank you very much for your kind note of appreciation on the matter of recovering your golf cart. We are always pleased when residents have a happy ending to matters of this nature. I will be sure to extend your appreciation to all those in the Police Department that were involved.

As summer comes to a close and the pleasant fall weather arrives on the Island, I hope you are able to spend more time at the beach!!!

Again, appreciate your thoughtful words today.

With best regards, I am

Sincerely,
Andy
Andy Benke
Town Administrator
Town of Sullivan's Island
Post Office Box 427
Sullivan's Island, SC 29482
Direct Telephone: 843-883-5726
Mobile Telephone: 843-568-8740
Facsimile: 843-883-3009
Emergency: 9-1-1
Police and Fire Dispatcher: 843-743-7200 Email address: abenke@sullivansisland-sc.com Web address:
www.sullivansisland-sc.com

Think Green - please don't print this e-mail unless needed.

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-----Original Message-----

From: Barbara Pendergrast <pendergrast1@gmail.com>
Sent: Tuesday, September 4, 2018 12:50 PM
To: Andy Benke <abenke@sullivansisland-sc.com>

Cc: C Griffin <cgriffin@sullivanisland-sc.com>

Subject: Superb police work

Dear Mr. Benke,

I want to commend in writing the superb police work that we experience on Sunday, September 2, 2018, when we realized our EZ Go golf cart was not where we left it upon returning from eating a burger at Poe's.

We parked it on the side street of the art gallery near Ilderton's painting around 7:00 pm. When we returned at 9 PM it was gone. We called 911 and within five minutes SGT J.Poole showed up to take our report. After giving a verbal description and also providing a picture of the golf cart, we were taken home by one of the patrolmen who had also arrived. (The one who just came from Augusta).

Within 30 minutes, thanks to the incredible work of PTL Tenant, PTL Moulton and SGT Dunbar, along with SGT Poole, our cart was recovered.

It had been mistakenly taken and was found plugged in at a residence at Station 24 and Goldbug.

Greatly appreciate the dedication and attention to detail shown by all of these men.

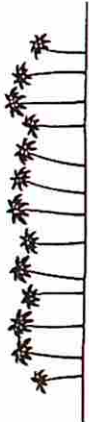
Gratefully,

Barbara Pendergrast
2667 I'on Ave.

PS

We live in Atlanta, but I grew up here, (Frannie Reese's sister), and we have a house on Station 26 1/2.

Barbara B. Pendergrast, MDiv, BCC
Chaplain, Atlanta Hartsfield – Jackson International Airport
pendergrast1@gmail.com
Mobile: 404-909-5868



Sally and Chuck Greer

Sept. 17, 2018

Sullivan Island Police,
On Monday September 10, our housekeeper
had a flat tire on her way to our house
at 2808 Atlantic.

An officer driving a Sullivan Island vehicle
stopped her and changed her tire. Mulvaney saw
my speed and heard, but the officer told her
not to worry, everything was OK.
(over)

She is so appreciative, as are my
husband and me - not only for changing
her tire, but for allaying her fears.

A sincere thank you to the anonymous
good Samaritan, Greg Brew

Andy Benke

From: C Griffin
Sent: Tuesday, September 25, 2018 3:43 PM
To: Andy Benke
Subject: Tom McLellan
Attachments: Mclellan.pdf

I wanted to pass this along. Tom was on his way to work passing through Isle Of Palms and observed a vehicle that had a flat tire. Tom, being the handy man and mechanic he is, stopped to offer assistance to the lady. A short time later, we received this in the mail for him. I was above and beyond his duties as he was not on duty yet and out of his jurisdiction. I wish all employees would have done the same as Tom did. Tom does far more than animal control for the Police Department and for the Town. I just wanted to bring up the positive feedback we received and this just one of the many examples of positive attributes he does for the town.

Chief Chris Griffin
Sullivan's Island Police Department
2056 Middle St.
Sullivan's Island SC29482
P.O.Box 427
Office: 843-883-5739
Cell: 843-209-3018
Fax: 843-883-3239

FINANCE
COUNCIL WORKSHOP
October 1, 2018

Chairman Mayor Pat O'Neil
All Members of Council

All matters connected with Town finances, taxes and licenses. The Committee shall prepare and submit an annual operating budget and capital improvement program to Council.

I. Matters for Action by Council

A. None.

II. Matters for Discussion by Council

A. August 2018 Financial Report.

III. New Matters Presented to Council

A. Greene Finney, LLP will present the FY18 Financial Audit at the October 16, 2018 regular Council meeting.

IV. Matters Pending by Council

A. None.

Finance
Points of Interest
August 31, 2018

Revenue

1. \$20 million in bond proceeds were received during the first week of August.
2. The year-to-date balance of miscellaneous income, account #10-0000-49900, on page 6, consists of reimbursements of legal expenses (approximately \$10,000), grant proceeds received for boardwalks (approximately \$11,000) and money from Charleston County's A-Tax for public safety related expenses of the Town (\$6,750).
3. All other revenue accounts are as to be expected at this time.

Expenditures

1. The Town purchased 4 vehicles, one for the Battalion Chief, one for the Police Chief and 2 patrol vehicles during August 2018.
2. The Town purchased a tractor for the Maintenance Department. All of the vehicles and the tractor were budgeted expenditure and have been funded through lease purchase agreements.
3. Administrative expenses contain legal and professional services of approximately \$244,000 for the issuance of the purchase revenue bond.
4. All other expenditure accounts are as to be expected at this time.

August 31, 2018
Cash & Investment Balances

CHECKING ACCOUNTS	\$ 9,713,542.68
SC LOCAL GOVERNMENT INVESTMENT POOL	211,121.67
INVESTMENTS	150,140.79
PURCHASE REVENUE BOND	20,000,000.00
CASH ON HAND	<u>800.00</u>

TOTAL CASH & INVESTMENTS: \$ 30,075,605.14

Unassigned:

Operating	\$ 2,489,909.47
Land Sale Proceeds	2,774,545.26
Capital Improvements Reserve	414,500.00
Emergency Reserve	1,075,000.00

Assigned:

William Bradley Memorial Fund	20,000.00
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Committed:

20,000,000.00

Restricted:

County Accommodations Tax Funds - County Deputies	59,635.00
Land Trust Fund	35,118.25
Confederate Memorial Fund	451.84
Victim's Rights Fund	<u>81,421.38</u>

Total Cash & Investment Accounts **\$ 26,950,581.20**

PETTY CASH:

Petty Cash	<u>\$ 600.00</u>
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TOTAL GENERAL FUND \$ 26,951,181.20

Operating	\$ 73,837.29
SRF - Debt Service Retirement	93,766.28
SRF - Debt Service Reserve Fund	17,616.97
Capital Improvement Fund Sewer	107,876.53
Sewer Depreciation Fund	<u>36,362.88</u>

Total Sewer Fund \$ 235,693.67

Operating	\$ 1,822,062.83
Capital Improvement Fund Water	187,109.81
Water System Capital Improvements Fund	355,197.97
Water Depreciation Fund	46,167.97
Petty Cash	200.00
Total Water Fund	\$ <u>2,410,738.58</u>

Unreserved	\$ <u>301,519.72</u>
Total Hospitality Tax Fund - Restricted	\$ <u>301,519.72</u>

Unreserved	\$ <u>64,132.49</u>
Total Local Accommodations Tax Fund -	\$ <u>64,132.49</u>

Tree Bank Fund - Committed	\$ <u>112,339.48</u>
Total Tree Fund	\$ <u>112,339.48</u>

TOTAL CASH & INVESTMENTS: \$ 30,075,605.14

1% Firemen's Fund - First Federal Money Market	\$ <u>87,737.83</u>
Total 1% FIREMEN'S FUND	\$ <u>87,737.83</u>

Investment Income
Month Ended August 31, 2018 and YTD

<u>Bank</u>	<u>Interest Rate</u>	<u>Interest Earned Current Month</u>	<u>Interest Earned Year-to-Date</u>
Investment Pool	2.1015%	394.01	783.02
South State Bank Money Market	0.90%	6,269.54	12,835.26
US Bank	1.50%	9.05	23.24
South State Investment Services	0.05%	<u>12.74</u>	<u>25.48</u>
		<u>\$ 6,685.34</u>	<u>\$ 13,667.00</u>

Interest Earned by Fund

	<u>Month Ended</u>	<u>YTD</u>
General Fund	\$ 4,523.34	\$ 9,370.72
Sewer Fund	662.74	1,327.83
Water Fund	1,210.53	2,397.06
Local A-Tax Funds	39.91	90.99
Hospitality Tax Fund	174.23	341.62
Tree Fund	<u>74.59</u>	<u>138.78</u>
Total Earned	<u>\$ 6,685.34</u>	<u>\$ 13,667.00</u>

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
 PERIOD ENDING 08/31/2018
 % Fiscal Year Completed: 16.99

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	2018-19 <u>ORIGINAL BUDGET</u>	MONTH ACTIVITY AUGUST 2018 <u>INCR (DECR)</u>	<u>BALANCE AUGUST 2018</u>	<u>% BDGT USED</u>
Fund 10 - GEN FUND					
Revenues					
10-0000-41000	PROCEEDS FROM CAPITAL LEASE	211,000.00	0.00	0.00	0.00
10-0000-42000	PROCEEDS FROM BOND	0.00	20,278,306.04	20,278,306.04	100.00
10-0000-43300	INTEREST EARNED	7,000.00	4,523.34	9,370.72	133.87
10-0000-46000	POLICE ACCIDENT REPORTS	100.00	30.00	45.00	45.00
10-0000-49100	BUSINESS LICENSES	830,000.00	52,335.72	70,512.48	8.50
10-0000-49110	DOG PERMITS	80,000.00	5,048.00	11,626.00	14.53
10-0000-49120	BOAT PERMITS	0.00	0.00	25.00	100.00
10-0000-49130	BD. OF ZONING APPEALS APPLIC FEE	1,000.00	220.00	220.00	22.00
10-0000-49140	DESIGN REVIEW BOARD FEES	17,000.00	339.00	791.00	4.65
10-0000-49300	BUILDING PERMITS	380,000.00	44,988.97	54,744.99	14.41
10-0000-49350	TRIMMING & PRUNING INCOME	11,000.00	0.00	0.00	0.00
10-0000-49400	PROPERTY TAXES - OPERATING	2,320,000.00	(4,634.63)	3,308.47	0.14
10-0000-49401	PROPERTY TAX REVENUE - GO BOND	435,000.00	0.00	0.00	0.00
10-0000-49410	HOMESTEAD EXEMPT REFUND	13,250.00	0.00	0.00	0.00
10-0000-49510	FINES COLL - RECORDER	100,000.00	31,864.00	83,121.94	83.12
10-0000-49690	AID TO SUBDIVISIONS	39,000.00	64.76	64.76	0.17
10-0000-49710	VICTIMS RIGHTS FUND	10,000.00	4,791.33	8,329.41	83.29
10-0000-49750	ALCOHOL - LOP FEES	20,500.00	0.00	0.00	0.00
10-0000-49760	FRANCHISE FEES - CELL TOWER	45,500.00	4,147.45	8,294.90	18.23
10-0000-49765	FRANCHISE FEES - OTHER	475,000.00	94,508.45	71,928.81	15.14
10-0000-49770	STATE ACCOMMODATIONS TAX	30,000.00	0.00	0.00	0.00
10-0000-49776	TRANSFER FROM STATE A-TAX FUND	3,000.00	0.00	7,263.99	242.13
10-0000-49778	TRANSFER LOCAL A-TAX	30,000.00	2,500.00	5,000.00	16.67
10-0000-49779	TRANSFER FROM HOSP. TAX	400,000.00	33,334.00	66,668.00	16.67
10-0000-49780	L.O.S.T. PROP.ROLLBACK	135,000.00	15,280.88	15,238.82	11.29

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10-0000-49781	L.O.S.T. REVENUE FUND	95,000.00	10,611.11	11,492.41	12.10
10-0000-49782	TRANSFER FROM TREE FUND	0.00	3,175.70	3,175.70	100.00
10-0000-49900	MISCELLANEOUS INCOME	90,000.00	11,620.16	42,228.85	46.92
		<hr/> 5,778,350.00	<hr/> 20,593,054.28	<hr/> 20,751,757.29	<hr/> 359.13
TOTAL REVENUES		<hr/> 5,778,350.00	<hr/> 20,593,054.28	<hr/> 20,751,757.29	<hr/> 359.13

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
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Expenditures					
Dept 5000 - FIRE DEPARTMENT					
10-5000-50100	SALARIES & WAGES	660,000.00	77,046.25	132,630.66	20.10
10-5000-50200	FD PRT SOCIAL SECURITY	52,000.00	5,901.00	10,082.11	19.39
10-5000-50210	FD PRT HEALTH INSURANCE	84,000.00	7,678.73	15,393.18	18.33
10-5000-50220	FD PRT POL OFF RETIREMENT	115,000.00	13,280.34	22,860.66	19.88
10-5000-50300	FD GAS & OIL	8,000.00	888.18	888.18	11.10
10-5000-50310	FD DIESEL	5,000.00	0.00	0.00	0.00
10-5000-50400	FD VEHICLE REPAIRS	20,000.00	332.99	332.99	1.66
10-5000-50600	FD SUPPLIES & MATERIALS	20,000.00	1,128.99	1,370.89	6.85
10-5000-50700	FD TELEPHONE	7,000.00	343.81	542.34	7.75
10-5000-50800	CO. WIDE RADIO SYSTEM	24,000.00	6,042.00	6,042.00	25.18
10-5000-50900	FD POWER & LIGHTS	10,000.00	958.35	958.35	9.58
10-5000-51000	FD INSURANCE	65,000.00	2,624.24	12,130.48	18.66
10-5000-51200	FD SYSTEM REPAIRS & MAINT	12,000.00	526.31	3,005.31	25.04
10-5000-51203	UNIFORMS & CLOTHING	18,500.00	0.00	0.00	0.00
10-5000-51300	FD DUES & CERTIF FEES	1,000.00	0.00	0.00	0.00
10-5000-51400	FD TRAINING & SEMINARS	9,500.00	5.00	5.00	0.05
10-5000-53000	FD MISCELLANEOUS EXPENSE	9,500.00	0.00	0.00	0.00
10-5000-53101	FD - DEBT FUNDED EQUIPMENT	40,000.00	39,990.00	39,990.00	99.98
10-5000-53102	FD-CAPITAL LEASE PRINCIPAL	39,869.18	0.00	0.00	0.00
10-5000-53110	PROP & EQUIP < \$5000	10,500.00	0.00	0.00	0.00
10-5000-53120	FD BUILDING REPAIRS	7,500.00	5,269.00	5,584.76	74.46
Total Dept 5000 - FIRE DEPARTMENT		1,218,369.18	162,015.19	251,816.91	20.67

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Dept 6000 - POLICE DEPARTMENT					
10-6000-50100	PD SALARIES & WAGES	615,000.00	76,931.97	135,612.06	22.05
10-6000-50200	PD PRT SOCIAL SECURITY	50,000.00	5,534.17	9,687.03	19.37
10-6000-50210	PD PRT HEALTH INSURANCE	88,000.00	6,217.74	12,487.00	14.19
10-6000-50220	PD PRT POL OFF RETIRE	100,000.00	11,401.76	19,578.23	19.58
10-6000-50250	COUNTY SHERIFF DEPUTIES	30,000.00	3,695.00	12,585.00	41.95
10-6000-50300	PD GAS & OIL	35,000.00	3,261.90	3,261.90	9.32
10-6000-50320	PD DIESEL FUEL	1,000.00	0.00	0.00	0.00
10-6000-50400	PD VEHICLE REPAIR & MAINT	19,000.00	2,746.57	2,746.57	14.46
10-6000-50600	PD SUPPLIES & MATERIALS	15,000.00	2,048.44	2,518.69	16.79
10-6000-50700	PD TELEPHONE	9,500.00	938.99	1,336.05	14.06
10-6000-50800	CO. WIDE RADIO SYSTEM	12,000.00	3,078.00	3,078.00	25.65
10-6000-50900	PD POWER & LIGHTS	22,000.00	1,841.41	1,841.41	8.37
10-6000-51000	PD INSURANCE	57,000.00	2,828.32	12,027.64	21.10
10-6000-51200	PD SYSTEM REPAIR & MAINT	9,000.00	2,956.59	2,977.59	33.08
10-6000-51203	UNIFORMS & CLOTHING	15,000.00	534.54	534.54	3.56
10-6000-51300	PD DUES & CERTIF FEES	2,000.00	871.00	1,371.00	68.55
10-6000-51400	PD TRAINING & SEMINARS	20,000.00	1,040.00	1,060.00	5.30
10-6000-53000	PD MISCELLANEOUS EXPENSES	1,000.00	2,473.33	2,473.33	247.33
10-6000-53101	PD - DEBT FUNDED EQUIPMENT	127,000.00	113,182.00	113,182.00	89.12
10-6000-53102	PD-CAPITAL LEASE PRINCIPAL	44,752.05	0.00	0.00	0.00
10-6000-53110	PROP & EQUIP < \$5000	53,000.00	610.00	10,046.34	18.96
10-6000-53500	WILDLIFE MANAGEMENT	4,000.00	0.00	0.00	0.00
Total Dept 6000 - POLICE DEPARTMENT		1,329,252.05	242,191.73	348,404.38	26.21

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Dept 7000 - MAINTENANCE DEPT					
10-7000-50100	MD SALARIES & WAGES	170,500.00	19,514.13	35,340.84	20.73
10-7000-50200	MD PRT SOCIAL SECURITY	14,000.00	1,258.32	2,316.71	16.55
10-7000-50210	MD PRT HEALTH INSURANCE	18,000.00	1,221.37	2,407.02	13.37
10-7000-50220	MD PRT S. C. RETIREMENT	15,000.00	1,849.45	3,376.11	22.51
10-7000-50300	MD VEHICLE GAS & OIL	10,000.00	936.97	936.97	9.37
10-7000-50310	MD DIESEL FUEL	2,750.00	0.00	0.00	0.00
10-7000-50400	MD VEHICLE REPAIRS	8,000.00	2,354.60	2,354.60	29.43
10-7000-50600	MD SUPPLIES & MATERIALS	25,000.00	2,269.26	2,388.69	9.55
10-7000-50700	TELEPHONE	660.00	0.00	0.00	0.00
10-7000-50900	MD POWER & ELECTRICITY	40,000.00	3,097.26	3,097.26	7.74
10-7000-51000	MD INSURANCE	16,000.00	848.21	3,141.40	19.63
10-7000-51200	MD SYSTEMS REPAIRS & MAIN	19,000.00	0.00	0.00	0.00
10-7000-51203	UNIFORMS & CLOTHING	3,000.00	265.82	265.82	8.86
10-7000-51204	LANDSCAPING CONTRACT	7,000.00	609.00	1,218.00	17.40
10-7000-51212	ACCREDITED LAND MANAGEMENT	137,000.00	150.00	150.00	0.11
10-7000-53000	MD MISCELLANEOUS EXPENSES	1,000.00	0.00	0.00	0.00
10-7000-53101	MD-DEBT FUNDED EQUIPMENT	44,000.00	46,220.36	46,220.36	105.05
10-7000-53102	MD-CAPITAL LEASE PRINCIPAL	5,850.00	0.00	0.00	0.00
10-7000-53110	PROP & EQUIP < \$5000	7,500.00	0.00	0.00	0.00
10-7000-53400	MD GARBAGE DISPOSAL CONTR	197,000.00	15,007.95	15,007.95	7.62
10-7000-53520	CAUSEWAY MAINTENANCE	2,000.00	257.40	383.60	19.18
10-7000-53610	CONTAINER SERVICING	11,000.00	0.00	0.00	0.00
10-7000-53730	BEACH PATH MAINTENANCE	50,000.00	0.00	0.00	0.00
10-7000-53800	STORMWATER SYSTEM REPAIRS	50,868.77	0.00	0.00	0.00
Total Dept 7000 - MAINTENANCE DEPT		855,128.77	95,860.10	118,605.33	13.87

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Dept 8000 - RECREATION DEPARTMENT					
10-8000-50900	RD POWER & LIGHTS	9,000.00	238.68	238.68	2.65
10-8000-51000	RD INSURANCE	6,000.00	619.90	1,239.80	20.66
10-8000-51310	RECREATION AREA MAINTENANCE	58,000.00	1,874.55	7,233.25	12.47
10-8000-51400	SPECIAL EVENTS	20,000.00	10,250.00	11,448.76	57.24
10-8000-51500	FARMER'S MARKET	500.00	82.34	382.30	76.46
Total Dept 8000 - RECREATION DEPARTMENT		93,500.00	13,065.47	20,542.79	21.97

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
 PERIOD ENDING 08/31/2018
 % Fiscal Year Completed: 16.99

<u>GL NUMBER</u>	<u>DESCRIPTION</u>	2018-19 <u>ORIGINAL BUDGET</u>	MONTH ACTIVITY AUGUST 2018 <u>INCR (DECR)</u>	<u>BALANCE AUGUST 2018</u>	<u>% BDGT USED</u>
Dept 9000 - ADMIN					
10-9000-50100	AD SALARIES & WAGES	484,000.00	49,946.97	84,392.74	17.44
10-9000-50200	AD PRT SOCIAL SECURITY	36,000.00	3,876.65	6,584.02	18.29
10-9000-50210	AD PRT HEALTH INSURANCE	55,000.00	4,874.59	9,603.41	17.46
10-9000-50220	AD PRT S. C. RETIREMENT	70,000.00	7,705.87	13,154.77	18.79
10-9000-50300	AD VEHICLE EXPENSE	5,000.00	306.36	306.36	6.13
10-9000-50600	AD OFFICE SUPPLIES	26,500.00	1,600.80	2,002.76	7.56
10-9000-50700	AD TELEPHONE	21,000.00	1,698.70	2,525.92	12.03
10-9000-50900	AD POWER & LIGHTS	50,000.00	4,197.04	4,197.04	8.39
10-9000-51000	AD INSURANCE	95,000.00	6,888.85	16,314.99	17.17
10-9000-51200	AD SYSTEMS REPAIR & MAINT	65,000.00	9,934.64	9,955.64	15.32
10-9000-51300	AD DUES & CERTIF FEES	5,000.00	700.00	1,275.00	25.50
10-9000-51400	AD TRAINING & SEMINARS	10,200.00	150.00	295.00	2.89
10-9000-51800	AD PROFESSIONAL SERVICES	75,000.00	107,029.09	117,739.09	156.99
10-9000-51840	PLANNING EXPENSE	4,000.00	9,521.66	9,521.66	238.04
10-9000-51870	COUNCIL EXPENSES	25,000.00	0.00	0.00	0.00
10-9000-51880	GENERAL ADVERTISING EXPENSES	12,000.00	364.40	564.40	4.70
10-9000-51900	AD LEGAL & ACCOUNTING	130,000.00	145,953.31	148,938.24	114.57
10-9000-51910	ACCREDITED LAND - LAWSUIT EXPENSES	70,000.00	0.00	0.00	0.00
10-9000-53000	AD MISCELLANEOUS EXPENSES	20,000.00	193.79	1,462.94	7.31
10-9000-53001	STORM WATER FEES	7,000.00	0.00	0.00	0.00
10-9000-53002	SALES & USE TAX	1,400.00	782.44	782.44	55.89
10-9000-53010	OPERATING LEASES	9,000.00	385.13	585.63	6.51
10-9000-53102	AD- CAP LEASE PRINCIPAL	13,000.00	0.00	0.00	0.00
10-9000-53105	CAPITAL PROJECT	0.00	27,833.16	35,404.16	100.00
10-9000-53110	PROP & EQUIP < \$5000	10,000.00	0.00	0.00	0.00
10-9000-53120	BUILDING REPARS & MAINT.	100,000.00	13,740.25	13,740.25	13.74
10-9000-53125	TOWN HALL CLEANING	25,000.00	724.16	724.16	2.90

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<u>GL NUMBER</u>	<u>DESCRIPTION</u>	2018-19 ORIGINAL <u>BUDGET</u>	MONTH ACTIVITY AUGUST 2018 <u>INCR (DECR)</u>	BALANCE <u>AUGUST 2018</u>	% BDGT <u>USED</u>
10-9000-53450	VICTIMS RIGHTS FUND	8,000.00	0.00	0.00	0.00
10-9000-56000	2014 GO BOND DEBT SERVICE	435,000.00	26,895.04	26,895.04	6.18
Total Dept 9000 - ADMIN		1,867,100.00	425,302.90	506,965.66	27.15

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
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<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2018-19 ORIGINAL BUDGET</u>	<u>MONTH ACTIVITY AUGUST 2018 INCR (DECR)</u>	<u>BALANCE AUGUST 2018</u>	<u>% BDGT USED</u>
Dept 9500 - BUILDING DEPT					
10-9500-50100	BD SALARIES & WAGES	266,000.00	24,833.45	42,539.98	15.99
10-9500-50200	BD PRT SOCIAL SECURITY	20,000.00	1,976.94	3,410.60	17.05
10-9500-50210	BD PRT HEALTH INSURANCE	34,000.00	2,534.68	4,612.17	13.57
10-9500-50220	BD PRT S.C. RETIREMENT	40,000.00	3,853.71	6,459.59	16.15
10-9500-50300	BD VEHICLE EXPENSE	5,500.00	239.11	239.11	4.35
10-9500-50600	BD OFFICE SUPPLIES	3,500.00	155.91	155.91	4.45
10-9500-50630	BD SUPPLIES	2,000.00	0.00	0.00	0.00
10-9500-50700	BD TELEPHONE	4,000.00	270.72	270.72	6.77
10-9500-50900	BD POWER & LIGHTS	6,000.00	171.78	171.78	2.86
10-9500-51000	BD INSURANCE	1,000.00	162.75	325.50	32.55
10-9500-51200	BD SYSTEMS REPAIRS & MAINT	3,500.00	0.00	0.00	0.00
10-9500-51300	BD DUES & CERTIF FEES	2,500.00	0.00	0.00	0.00
10-9500-51400	BD TRAINING & SEMINARS	5,000.00	0.00	0.00	0.00
10-9500-51820	BZA EXPENSES	2,500.00	280.39	280.39	11.22
10-9500-51830	DRB EXPENSES	5,000.00	102.00	102.00	2.04
10-9500-51850	TREE COMMISSION	1,500.00	1,400.00	3,175.70	211.71
10-9500-52500	TRIMMING & PRUNING EXP.	9,000.00	0.00	0.00	0.00
10-9500-53000	BD MISCELLANEOUS	0.00	33.96	33.96	100.00
10-9500-53110	PROP & EQUIP < \$5000	4,000.00	0.00	0.00	0.00
Total Dept 9500 - BUILDING DEPT		415,000.00	36,015.40	61,777.41	14.89

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
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TOTAL EXPENDITURES		5,778,350.00	974,450.79	1,308,112.48	22.64
Fund 10 - GEN FUND:					
TOTAL REVENUES		5,778,350.00	20,593,054.28	20,751,757.29	100.00
TOTAL EXPENDITURES		5,778,350.00	974,450.79	1,308,112.48	100.00
NET OF REVENUES & EXPENDITURES		0.00	19,618,603.49	19,443,644.81	100.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
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<u>GL NUMBER</u>	<u>DESCRIPTION</u>	<u>2018-19 ORIGINAL BUDGET</u>	<u>MONTH ACTIVITY AUGUST 2018 INCR (DECR)</u>	<u>BALANCE AUGUST 2018</u>	<u>% BDGT USED</u>
Fund 11 - SEWER FUND					
Revenues					
11-0000-43300	INTEREST EARNED	1,000.00	662.74	1,327.83	132.78
11-0000-44110	SEWER SERVICE CHARGES	1,187,564.76	103,310.04	236,754.31	19.94
11-0000-44111	PENALTIES	5,500.00	435.00	840.00	15.27
11-0000-44112	ADMINISTRATIVE ACCOUNT FEES	1,300.00	50.00	50.00	3.85
11-0000-44500	SERVICE CALLS	500.00	0.00	0.00	0.00
11-0000-44600	INSPECTION FEES	1,500.00	200.00	300.00	20.00
11-0000-44900	MISCELLANEOUS	200.00	100.00	134.00	67.00
		1,197,564.76	104,757.78	239,406.14	19.99
TOTAL REVENUES		1,197,564.76	104,757.78	239,406.14	19.99
Expenditures					
Dept 4000 - UTILITIES DEPARTMENT					
11-4000-50100	SALARIES & WAGES	226,404.21	25,148.34	39,578.43	17.48
11-4000-50200	PRT - SOCIAL SECURITY	17,319.92	1,860.83	2,909.03	16.80
11-4000-50210	PRT - HEALTH INSURANCE	36,155.27	2,065.54	3,893.28	10.77
11-4000-50220	PRT - S C RETIREMENT	30,022.41	3,504.82	5,483.64	18.27
11-4000-50300	GAS & OIL - VEHICLES	7,000.00	429.54	429.54	6.14
11-4000-50310	DIESEL FUEL	3,300.00	1,658.84	1,658.84	50.27
11-4000-50320	DIESEL EQUIPMENT	5,000.00	0.00	0.00	0.00
11-4000-50400	REPAIRS - VEHICLES	5,000.00	3,322.68	3,322.68	66.45
11-4000-50600	SUPPLIES & MATERIALS	10,000.00	263.50	676.23	6.76
11-4000-50610	TOOLS	2,000.00	21.79	21.79	1.09

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
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11-4000-50620	OFFICE SUPPLIES	8,700.00	477.07	477.07	5.48
11-4000-50630	LAB SUPPLIES	5,500.00	19.75	19.75	0.36
11-4000-50700	TELEPHONE	5,600.00	442.71	626.54	11.19
11-4000-50900	POWER & ELECTRICITY	58,000.00	5,000.66	5,000.66	8.62
11-4000-51000	INSURANCE	19,000.00	1,442.58	4,372.66	23.01
11-4000-51200	SYSTEMS REPAIRS & MAINT	75,000.00	11,021.27	20,826.18	27.77
11-4000-51201	SLUDGE DISPOSAL	52,000.00	841.52	925.80	1.78
11-4000-51202	GRIT DISPOSAL	1,400.00	117.13	117.13	8.37
11-4000-51203	UNIFORMS & CLOTHING	1,500.00	50.00	245.03	16.34
11-4000-51210	CAPITAL IMPROVEMENTS	100,000.00	0.00	0.00	0.00
11-4000-51211	ADMIN. BLDG. EXPENSES	0.00	1,167.34	1,438.94	100.00
11-4000-51300	DUES & CERTIFICATION	8,000.00	64.85	182.35	2.28
11-4000-51400	TRAINING & SEMINARS	5,000.00	95.00	95.00	1.90
11-4000-51900	PROF SERVICES - AUDIT	5,000.00	0.00	0.00	0.00
11-4000-52000	PROFESSIONAL - ENGINEERNG	85,000.00	150.00	150.00	0.18
11-4000-53000	MISCELLANEOUS	1,124.82	0.00	1,446.44	128.59
11-4000-53100	PROP & EQUIPMENT PURCHASE	0.00	2,014.32	2,014.32	100.00
11-4000-53510	LEASE PAYMENTS	102,257.00	0.00	0.00	0.00
11-4000-53530	ADMIN OF SEWER BOND	277,000.00	0.00	0.00	0.00
11-4000-53600	WASTEWATER ANAL - LAB SVC	11,000.00	980.00	980.00	8.91
11-4000-53700	CHEMICALS	17,000.00	4,975.98	4,975.98	29.27
11-4000-54000-0002	SRF - SEWER LINE REHAB	0.00	21,480.77	21,480.77	(99.89)
Total Dept 4000 - UTILITIES DEPARTMENT		1,180,283.63	88,616.83	123,348.08	10.64

REVENUE AND EXPENDITURE REPORT FOR TOWN OF SULLIVAN'S ISLAND
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Dept 9000 - ADMIN					
11-9000-50100	ADMIN SALARIES	45,552.95	5,167.86	8,665.17	19.02
11-9000-50200	PRT - SOCIAL SECURITY	3,484.80	385.47	643.24	18.46
11-9000-50210	PRT - HEALTH INSURANCE	4,066.40	321.96	643.92	15.84
11-9000-50220	PRT - S C RETIREMENT	6,176.98	752.44	1,261.68	20.43
11-9000-59000	REVENUE OVER/(UNDER) EXPENSES	(42,000.00)	0.00	0.00	0.00
Total Dept 9000 - ADMIN		17,281.13	6,627.73	11,214.01	64.89

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<u>GL NUMBER</u>	<u>DESCRIPTION</u>	2018-19 ORIGINAL BUDGET	MONTH ACTIVITY AUGUST 2018 INCR (DECR)	BALANCE AUGUST 2018	% BDGT USED
TOTAL EXPENDITURES		1,197,564.76	95,244.56	134,562.09	11.44
Fund 11 - SEWER FUND:					
TOTAL REVENUES		1,197,564.76	104,757.78	239,406.14	487.54
TOTAL EXPENDITURES		1,197,564.76	95,244.56	134,562.09	487.54
NET OF REVENUES & EXPENDITURES		0.00	9,513.22	104,844.05	487.54

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Fund 12 - WATER FUND					
Revenues					
12-0000-43300	INTEREST EARNED	2,000.00	1,210.53	2,397.06	119.85
12-0000-44110	WATER SALES	958,508.29	93,591.04	236,564.69	24.68
12-0000-44111	PENALTIES	5,500.00	435.00	840.00	15.27
12-0000-44112	ADMINISTRATIVE ACCOUNT FEES	8,000.00	1,105.00	1,745.00	21.81
12-0000-44114	HYDRANT METER PERMITS	200.00	0.00	0.00	0.00
12-0000-44300	METER CONNECT & RENEWALS	7,000.00	150.00	2,140.00	30.57
12-0000-44400	METER REPAIRS	500.00	0.00	0.00	0.00
12-0000-44500	SERVICE CALLS	500.00	60.00	120.00	24.00
12-0000-44600	INSPECTION FEES	250.00	420.00	570.00	228.00
12-0000-44610	BACKFLOW TESTING	700.00	0.00	250.00	35.71
12-0000-44900	MISCELLANEOUS	100.00	0.00	0.00	0.00
		<u>983,258.29</u>	<u>96,971.57</u>	<u>244,626.75</u>	<u>24.88</u>
TOTAL REVENUES		983,258.29	96,971.57	244,626.75	24.88
Expenditures					
Dept 4000 - UTILITIES DEPARTMENT					
12-4000-50100	SALARIES AND WAGES	226,404.21	25,147.08	39,576.05	17.48
12-4000-50200	PRT - SOCIAL SECURITY	17,319.92	1,860.58	2,908.65	16.79
12-4000-50210	PRT - HEALTH INSURANCE	36,155.27	2,065.35	3,892.81	10.77
12-4000-50220	PRT - S C RETIREMENT	30,022.41	3,504.76	5,483.49	18.26
12-4000-50300	GAS & OIL - VEHICLES	7,000.00	429.53	429.53	6.14
12-4000-50310	DIESEL - VEHICLES	2,000.00	0.00	0.00	0.00

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12-4000-50320	DIESEL EQUIP. REPAIRS & MAINT.	2,000.00	0.00	0.00	0.00
12-4000-50400	REPAIRS - VEHICLES	5,000.00	0.00	0.00	0.00
12-4000-50600	SUPPLIES & MATERIALS	12,000.00	20.49	20.49	0.17
12-4000-50610	TOOLS	1,500.00	72.94	72.94	4.86
12-4000-50620	OFFICE SUPPLIES	8,700.00	477.07	477.07	5.48
12-4000-50630	LAB SUPPLIES	2,300.00	19.76	19.76	0.86
12-4000-50700	TELEPHONE	5,600.00	442.68	626.50	11.19
12-4000-50900	POWER & ELECTRICITY	3,500.00	743.26	743.26	21.24
12-4000-51000	INSURANCE	17,000.00	1,215.93	3,919.36	23.06
12-4000-51200	SYSTEMS REPAIRS & MAIN.	40,000.00	774.50	11,174.13	27.94
12-4000-51203	UNIFORMS & CLOTHING	1,500.00	50.00	245.04	16.34
12-4000-51210	CAPITAL IMPROVEMENTS	100,500.00	3,456.78	3,456.78	3.44
12-4000-51211	ADMIN. BLDG. EXPENSES	0.00	1,074.50	1,074.50	100.00
12-4000-51300	DUES & CERTIFICATION	9,000.00	64.86	4,673.36	51.93
12-4000-51400	TRAINING & SEMINARS	4,500.00	95.00	95.00	2.11
12-4000-51900	PROFESSIONAL SER.- AUDIT	5,000.00	0.00	0.00	0.00
12-4000-52000	PROFESSIONAL-ENGINEERING	105,000.00	6,655.61	6,655.61	6.34
12-4000-53000	MISCELLANEOUS	1,564.35	0.00	1,446.44	92.46
12-4000-53510	LEASE PAYMENTS	34,211.00	0.00	0.00	0.00
12-4000-53600	WATER ANALYSIS	1,200.00	305.00	305.00	25.42
12-4000-53700	CHEMICALS	8,000.00	1,341.77	1,341.77	16.77
12-4000-53900	H2O PAYMENT OPERATION	132,000.00	10,495.76	21,332.08	16.16
12-4000-54100	CPW IMPROVEMENTS	36,000.00	0.00	0.00	0.00
Total Dept 4000 - UTILITIES DEPARTMENT		854,977.16	60,313.21	109,969.62	12.86

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Dept 9000 - ADMIN					
12-9000-50100	ADMINISTRATION SALARIES	45,552.95	5,167.80	8,665.21	19.02
12-9000-50200	PRT-SOCIAL SECURITY	3,484.80	385.45	643.28	18.46
12-9000-50210	PRT - HEALTH INSURANCE	4,066.40	322.01	643.98	15.84
12-9000-50220	PRT - SC RETIREMENT	6,176.98	752.43	1,261.63	20.42
12-9000-59000	REVENUE OVER/(UNDER) EXPENSES	69,000.00	0.00	0.00	0.00
Total Dept 9000 - ADMIN		128,281.13	6,627.69	11,214.10	8.74
TOTAL EXPENDITURES		983,258.29	66,940.90	121,183.72	12.32
Fund 12 - WATER FUND:					
TOTAL REVENUES		983,258.29	96,971.57	244,626.75	100.00
TOTAL EXPENDITURES		983,258.29	66,940.90	121,183.72	100.00
NET OF REVENUES & EXPENDITURES		0.00	30,030.67	123,443.03	100.00
TOTAL REVENUES - ALL FUNDS		7,959,173.05	20,794,783.63	21,235,790.18	
TOTAL EXPENDITURES - ALL FUNDS		7,959,173.05	1,136,636.25	1,563,858.29	
NET OF REVENUES & EXPENDITURES		0.00	19,658,147.38	19,671,931.89	

PUBLIC SAFETY COUNCIL WORKSHOP

October 1, 2018

Chairman Chauncey Clark

Members Sarah Church and Pat O'Neil

All matters relating to the Police and Fire Departments, and other matters regarding emergency preparedness.

Monthly Report by Police and Fire Chiefs

I. Matters for Action

- a. None.

II. Matters for Discussion by Council

- a. Staff comments on Middle Street parking amendments

III. New Matters Presented to Council

IV. Matters Pending Further Action by Council

- a. Commercial District Parking
- b. Two (2-hr) hour parking in front of J. Marshall Stith Park

**RECREATION
COUNCIL WORKSHOP
October 1, 2018**

**Chairwoman Sarah Church
Members Rita Langley and Tim Reese**

All matters relating to the creation, expansion or improvement of facilities and programs in the area of parks and recreation; and community wellness programs.

I. Matters for Action by Council

1.

II. Matters for Discussion by Council

1. Repairs to “bamboo forest” trail on Mound – recent estimates received to mitigate erosion from stormwater
2. Repainting of tennis backboard at Stith Park

III. Matters Pending Further Action by Council

1.

IV. Matters Recently Resolved by Council

1. The Mound at Stith Park – Approved September 19, 2017 to jet-vac stormwater drains at the Southern base, trim growth on the Southern face, and refurbish trail in bamboo on Southeast corner

PUBLIC FACILITIES COUNCIL WORKSHOP

October 1, 2018

Chairman Mark Howard

Members Chauncey Clark and Bachman Smith, IV

All matters relating to construction, maintenance and improvements of streets, beach paths and Town-owned buildings; sanitation services including trash and garbage; storm water management; and energy and resource conservation programs.

Monthly Construction Report Presented by Randy Robinson (if needed).

I. Matters for Action

- a. None

II. Matters for Discussion

- a. Battery Gadsden: Motion to move forward on the purchase of the HVAC system. Seeking review and consent of Council on proposals received for Battery Gadsden HVAC system. Reviewed by Public Facilities Committee on August 7, 2018. This item is postponed until October.
- b. Fire Station: Town has received the scope of work from ABS. Most work within building envelopes siding, windows, porch, ect... Seeking consent from Council to request a quote from ABS to provide a contract for design and AIA work documents.
- c. Old Bridge: Pending site study presentation by Kimley-Horn to take place at the September Town Council meeting. Presentation to include engineering study to evaluate and explore options to stabilize and prevent future erosion of old bridge infrastructure.

III. New Matters Presented to Council

- a. None

IV. Matters Pending Further Action

- a. Update of RFP for site selection & construction of equipment storage facility.

V. Recently Resolved

- a. Stormwater: Received Hazard Flood Mitigation grant. Work at Sta. 18 & 30 – design work funded. Construction funding pending upon approval of design work.
- b. Charleston County's recent completion with VAC truck clearing. Reviewed by staff.

**LAND USE AND NATURAL RESOURCES
COUNCIL WORKSHOP**

October 1, 2018

**Chairman Rita Langley
Members Chauncey Clark and Pat O'Neil**

All matters relating to the Zoning and Building Ordinances and their Implementation, and Natural Resources including Town-owned land.

**Monthly Zoning Report Presented by Mr. Henderson
Monthly Boards and Commission Reports Attached**

I. Matters for Action

II. Matters for Discussion

III. Activity Update

1. Planning Commission September 12, 2018 public hearing for 2018 Comprehensive Plan cancelled due to Hurricane Florence. New date/time:

2018 Comprehensive Plan public meeting scheduled by Planning Commission for
Wednesday, October 10, 2018
Open House 5:30-6:30PM
Public Hearing 6:30PM

Project website, surveys and comments: http://bit.ly/2018_SI_COMP_PLAN

2. Protected Land: Transition Zone Management Plan
3. Ordinance 2018-6 (related to non-biodegradable disposable products): Passed First Reading (Title Only) on September 25, 2018); Second Reading scheduled for (6:00PM) Tuesday, October 16, 2018

IV. New Matters Presented to Council

V. Matters Pending Further Action by Committee

**ADMINISTRATION
COUNCIL WORKSHOP
October 1, 2018**

Chairman Tim Reese

Members Sarah Church and Mark Howard

All matters relating to oversight of implementation of the following Town administrative functions: personnel; licensing; Town Attorney; court; rules; solicitation for Boards and Commissions; administrative infrastructure; communications and community outreach.

I. Matters for Action by Council

A. None

II. Matters for Discussion by Council

A. None

III. New Matters Presented to Council

A. None

IV. Matters Pending Further Action Taken by Council

A. Town Communications Plan

1. New Town Website

Staff is developing, in conjunction with SC.Gov., a new municipal website. Anticipating website design and layout completion in late Jan/Feb. Web content development will follow.

2. Mobile 311

A new software program is in development. The goal of the Mobile 311 program is to allow the public to communicate with staff in a variety of new ways. It will incorporate various new services and communication options between Staff and the public, increasing efficiency.

**WATER AND SEWER AGENDA
COUNCIL WORKSHOP
Committee Chair: Bachman Smith, IV
October 1, 2018**

Committee Members: Bachman Smith, IV, Mark Howard, and Rita Langley

Committee Charge: All matters relating to the Water and Sewer Department and Systems

I. Monthly Report from Mr. Gress/B. Smith, IV

II. Matters for Approval by W&S Committee:

- a. W&S Bill language changes to comply with Codification Review suggestions as to water shut-offs due to unpaid bills (On Hold)
- b. CCOD1 (Commercial Overlay District) sewer line extension on Sta. 20.5 from about Central to Middle St.

III. Matters for Discussion by Council:

- a. None

IV. Matters for Action by Council:

- a. None.

V. New Matters Presented to Council:

- a. Poe Avenue sewer line replacement (update re contract award)
- b. Charleston CPW ICW Water Main (Presentation by CWS at Oct. 1 Council Workshop)
- c. The next Sullivan's Island W&S Committee meeting will be held on Thursday, October 25, 2018, at 8:45 AM at Sullivan's Island Town Hall.

Pending Items to be considered in future meetings (some bear mention/status updates):

- a. Wastewater Treatment Plant Retrofit: Design Phase
- b. CWS contract revisions
- c. Station 17 Water Utility Site & CWS Pumping Station
- d. Rate Study & Cost Recovery Program
- e. I&I Phase II (included in wastewater plant and infrastructure up-fits)
- f. Poe Avenue sewer line replacement is out for pricing
- g. Private Sewer Lateral Policy for I&I Reduction
- h. Submersible pumps (included in wastewater plant and infrastructure up-fits)
- i. ASR: Aquifer Storage and Recovery (explore use of Pre-Disaster Mitigation Grant funds)